HLCA Meeting Minutes

Date: Sept 21, 2026
Time: 7:00pm
Meeting called to order by: President Julie Mathewson

Pledge of Allegiance

Roll Call - Present: President, Julie Mathewson; Vice President, Mike Town; Secretary, Janet Rennie, Directors: Margaret Boyer, Denise Trelfa, Keith Butler, Absent: Mary Jenuwine Treasurer and Directors Ann Gonsler & Daryl Lang. Friends of the Hubbard Lake Center representatives present: Phyllis Vander Vlucht and Mary Jane Barkley, along with 5 community guests.

Minutes : August 17,2026 regular meeting minutes read by Janet Rennie.
Motion to approve minutes by Mike Town, seconded by Keith Butler. All in favor, motion carried.
August 19, 2026, email meeting minutes read by Janet Rennie with motion to accept meeting minutes by Keith Butler, seconded by Denise Trelfa. All in favor, motion carried.
August 19, 2026, email minutes read by Janet Rennie. Motion to accept the meeting minutes made by Julie Mathewson, with second by Margaret Boyer. All in favor, motion carried.
August 20,2026 email minutes read by Janet Rennie, with motion to accept the minutes made by Mike Town, seconded by Julie Mathewson. All in favor, motion to accept minutes carried.

Financial report August 2026 read by Julie Mathewson. Motion to accept the financial report made by Mike Town, with second by Keith Butler. All in favor, motion carried.

Public comment John Thompson requesting update on Farmers Market decision to stay at St Paul's Lutheran church for the 2027 farmers market season. Julie Mathewson read the announcement from the Farmers market group on the decision to stay in the church parking lots. Reasons for staying are due to length of the market vendors vehicles and trailers, some of the vendors reaching a length of about 60 feet. There are also concerns with citizens parking in the way of the Fire Department, and possible ending market hours earlier at 12:00 due to rentals of the building. HLCA will keep open future communications with market vendors. The choice to remain at the church was the Farmers Market vendor's decision at this time.

Business

Construction update: Julie Mathewson: Locks are now on the internal doors to the library. Windowsills are onsite for the library west side high windows. TV's will be installed any day now, there will be TV in the main room, one for the conference room, and one in the library. There was a lien placed on the property from the rural development grant. It was deemed the lien wasn't appropriate as the grant was for equipment and programs and no construction, the lien has now been removed.
Keith Butler: Derocher has finished the grading on west side of building. Landscaping will be done in the spring. An electronic sign will be placed near the road, where events/programming happenings can be posted remotely. Board members will meet with Omega to finish plans for the sign.

Fall/Winter Events/ Programs – Margaret Boyer
Conference Room use- Margaret Boyer, Community outreach will now be moving in the other direction for programs and events. HLCA will review the library room policy, to make reservations for use of the conference room, in conjunction with Library hours. Julie Mathewson made motion to make the conference room available to the community during library hours "while working on the policy", with second by Janet Rennie. All in favor, motion carried.
Deer Widows craft show is coming up November 14, 2026. Christmas concert with Maryanne Hubbard will be December 1, 2026, working on other artists and time of the event.
Julie Mathewson requested vote on raffle license during Deer Widows craft show. Motion to have HLCA get raffle license for the deer widows craft show made by Keith Butler, seconded by Mike Town. All in favor, motion carried.

Public Comment: Mary Jane Barkley is requesting windows be washed when windowsills are installed.

Adjournment: Motion to adjourn meeting made by Keith Butler, with second by Mike Town. All in favor, meeting adjourn at 7:50pm.

Respectfully submitted by

Janet Rennie
HLCA secretary