

# HLCA Special Meeting Minutes

## HLCA

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Date December 30, 2025

Time: 3:07pm

Meeting called to order by: President Julie Mathewson

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### Call to Order

**Roll Call** - Present: President, Julie Mathewson Vice President Mike Town (via phone) Secretary, Janet Rennie; Treasurer, Joe Rhyne ( via Phone) ; Directors: Margaret Boyer, Mary Jenuwine. Ann Gonsler. Keith Butler, Absent Daryl Lang : Friends of the Hubbard Lake Center representatives present: Phyllis Vander Vlucht.

**Minutes:** Minutes from 12/15/2025 read by Janet Rennie to accept 12/15/2025 Made by Julie Mathewson, seconded by Mary Jenuwine all in favor, motion carried

### Invoice to be approved

Payment to:	Invoice #	Date	Amount
Alpena Supply	S100747551.001	12/26/2025	\$1,273.50
Alpena Supply	S100691723.001	01/01/2026	\$4166.67
Alpena Supply	S100723890.001	12/26/2025	\$9,306.22
Omega Electric	37342	12/17/2025	\$3229.56
Total Amount to be approved on 12/30/2025			\$17,975.95

Motion to pay from CFNEM invoices of \$17,975.96 made by Janet Rennie, seconded by Margaret Boyer all in favor motion carried

**Old Business:**

Construction update: Kitchen cabinets have been delivered, Board members had discussions on placement of handicap auto door openers. Placement will be determined after placement of power and water lines identified

Water testing completed and water in the new building is now potable. Julie Mathewson has taken water samples in, HLCA is now on water testing schedule for quarterly tests.

Old HLCA is being stripped of metal and demolition will start

Janet Rennie commented on HLCA Community Outreach as Margaret Boyer had addressed and signed 29 Christmas cards along with bag of treats for residents at local nursing home.

Motion to adjourn made by Julie Mathewson, seconded by Margaret Boyer all in favor motion to adjourn at 3:55pm carried

Respectfully submitted

Janet Rennie

HLCA Secretary