

HLCA Meeting Minutes

HLCA

Date November 17, 2025

Time: 7:00pm

Meeting called to order by: President Julie Mathewson

Call to Order

Pledge of Allegiance

Roll Call - Present: President, Julie Mathewson; Secretary, Janet Rennie; Treasurer, Joe Rhyne; Directors: Margaret Boyer, Mary Jenuwine, Ann Gonsler. Absent Vice President, Mike Town; Directors Daryl Lang and Keith Butler Friends of the Hubbard Lake Center representatives present: Phyllis Vander Vlucht and Mary Jane Barkley. Community guest 5

Minutes: Meeting Minutes for 10/20/25 read by Janet Rennie motion to accept minutes with correction on AED made by Julie Mathewson seconded by Mary Jenuwine, All in favor motion to accept 10/20/25 minutes carried

Special meeting minutes of 11/13/2025 read by Janet Rennie, motion to accept 11/13/2025 minutes as read by Ann Gonsler, seconded by Julie Mathewson all in favor. Motion carried

Financial Report for October 2025 read by Joe Rhyne motion to accept financial report for HLCA Made by Janet Rennie seconded by Ann Gonsler all in favor motion to accept carried

Public Comment (none)

Old Business

Construction Update

The well electric has been switched over to the new building, final HVAC inspection is completed, DeRocher is working on Septic now, hoping to have sidewalks poured if weather permits, when final grading is completed the pad for generator will be poured and generator installed, Kitchen cabinet are on order, will be here in a few more weeks, Bathroom partitions are here and needs to be installed,

An anonymous donor has stepped up to pay for security system, 4 camera to be installed ,the system has capability for 8 camera, wiring and installation of the security system will be started on December 1. HLCA will need to purchase a computer monitor for the security system. Board will check with Tom Syme as he has mentioned he has a few he purchased when Rite Aid was closing, . A dedicated network will be needed for security and thermostats

Fire Department Negotiations

An email was sent to Hubbard Lake volunteer fire department with proposed deed lines, then a public Q & A meeting was held at Caledonia Township Hall on 11/6/25 when another deed line was proposed, the new proposal was brought back to HLCA board on a special meeting 11/13/2025 for a formal roll call vote. The new deeded site proposal was carried out by all in favor via a roll call vote. Email sent to notify HLVFD of HLCA vote with proposal of new deed lines.

The feedback after the Q & A at the township hall was positive. Cindy Smith did a good job as the questions were submitted in writing and read to the panel.

Giving Tuesday: Margaret has made posters to place in the community for December 2 giving Tuesday Also, HLCA Facebook pages will have notices for giving Tuesday. Banner will be put up in front of the old building.

Updated Rental Rates/Rental forms Mary Jenuwine presents the updated rental agreement forms, Rental rates. Weekend rates will be Friday, Saturday and Sunday at \$350 Monday-Thursday will be a reduced rate of \$100. All security deposits will be \$250 both weekend and Mon-Thurs.

New Business: (none)

Public comment (none)

Adjournment motion to adjourn made by Janet Rennie seconded Margaret Boyer, all in favor and meeting adjourned at 7:31pm

Respectfully submitted



Janet Rennie
HLCA secretary