

# Special Meeting Minutes

## HLCA

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Date March 24, 2025

Time: 6:00pm

Meeting called to order by: President Julie Mathewson

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**Roll Call: Present:** Julie Mathewson, Mike Town, Jan Rennie, Joe Rhyne, Margaret Boyer, Heather Jones, Daryl Lang, Ann Gonsler. **Absent:** Leslie Butler, Mike Eller. One Friends of Hubbard Lake representative, Phyllis Vander Vlucht, in attendance.

**Approval of Minutes:** Minutes from March 10, 2025 special meeting were read by Jan Rennie. Motion to accept the special meeting minutes with corrections made by Ann Gonsler, seconded by Heather Jones, all in favor, motion carried.

**Construction Update:** Ann Gonsler reported all rough electrical, plumbing and HVAC has been installed and inspected. Drywall, prime and paint will start the first week in April, with an estimated time to complete of 60 days. Next is installation of the acoustic ceiling, with time frame to install ceiling of 30 days.

Update of grants given by Ann Gonsler. Possibly hearing soon on the \$300,000. Federal government grant. A Meijer grant for \$50,000 should be announced in the next month. The Meijer grant would cover tables and chairs, electronic equipment and screens, including TVs.

### Invoices to be approved

| Payment To:                 | Invoice # | Date       | Amount      |
|-----------------------------|-----------|------------|-------------|
| Accu-Air                    |           | 03/13/2025 | \$26,000.00 |
| Total amount to be approved |           |            | \$26,000.00 |

**Motion to approve** Accu-Air bill of \$26,000.00 made by Ann Gonsler, seconded by Joe Rhyne. All were in favor, motion to approve \$26,000.00 Accu-Air carried.

AED machine, from PIE&G grant, will be put in the hallway between the library and community area.

**Dumpster** with Bin Brother will be addressed with the company for their best cost to HLCA for first of April drywall install. Ann Gonsler will address this.

Board members will remove tree brush for Consumers Power. Date to be announced for work bee.

Library contract meeting on 3/23/2025 with Julie Mathewson, Joe Rhyne, Commissioner Dave Jagst, Caledonia Township board members Haylee Rondeau and Cyndi Apsey. The meeting did not result in a final agreement.

Meeting time change discussed to continue on second Monday of the month at 7pm, move to 6pm or move to the third Monday of the month. We will decide at the April 14, 2025 meeting.

Motion to adjourn by Mike Town, seconded by Ann Gonsler. All in favor, motion to adjourn carried.

Adjournment at 6:56pm

Respectfully submitted,

Janet Rennie

HLCA Secretary