

Special Meeting Minutes

HLCA

Date March 10, 2025

Time: 6:00pm

Meeting called to order by: President Julie Mathewson

Roll Call: Present: Julie Mathewson, Mike Town, Jan Rennie, Joe Rhyne, Margaret Boyer, Heather Jones, Daryl Lang. **Absent:** Leslie Butler, Mike Eller, Ann Gonsler. **One Friends of Hubbard Lake representative Phyllis Vander Vlucht** There was one community members in attendance.

Approval of Minutes: Minutes from February 10, 2025 special meeting read by Jan Rennie. Motion to accept minutes with corrections made by Mike Town, seconded by Margaret Boyer. All in favor, motion passed to accept minutes with corrections.

Financial Reports: HLCA Financial report for February 2025 read by Joe Rhyne. Motion to accept the February financial report made by Julie Mathewson, seconded by Heather Jones. All in favor, motion carried.

Insurance: Joe Rhyne presented insurance policies. The first is a policy with Auto Owners for employee dishonesty insurance. Payment through 06/01/2025 is \$51.00. Policy with Auto Owners for our old building, through 06/01/2025, is \$209.00. Policy with United States Liability Insurance for directors and board members is \$475.00/yr. Motion to pay insurance bills made by Joe Rhyne, seconded by Margaret Boyer.

Construction update- Julie Mathewson. HVAC system work is to be completed this week with inspection to follow. Drywall scheduled to start the first week in April. A tree on the southwest corner of the property has been taken down. Dan Anderson, of Alpena County Tree Service, will bring his chipper in to remove on the remaining brush and branches. Board members will join in a work bee. Mike Town & Daryl Lang to coordinate.

Invoices to be approved:

<u>Payment to</u>	<u>Invoice #</u>	<u>Date</u>	<u>Amount</u>
Accu-Air Heating & Cooling	N/A	02/25/2025	\$90,000.00

Wilson & Sons Septic	26361	03/02/2025	\$140.00
Total Amount to be approved			\$90,140.00

Motion to approve invoices by Julie Mathewson, with second by Daryl Lang. All in favor, motion to approved invoices for Accu-Air Heating and Cooling \$90,000.00 and invoice #26361 for \$140.00 carried.

Dumpster: Bin Brothers will set dumpster for 2 weeks when drywall starts.

Commercial Kitchen License Renewal: The old building commercial kitchen license expires on 04/30/2025. Motion to let the old building commercial kitchen policy expire made by Mike Town, seconded by Jan Rennie. All in favor and motion was carried.

Informal plan Ahead for 2025 Events

Library Friendship Day Saturday April 12, 2025 \$12.00/person. Lunch by Hubbard Lake Connect. Theme is Story Time. Activities Silent Auction, Prizes. Speaker Darby Hinkley. The License for a large raffle has been applied for. Margaret informed board she has already had her first two paid guests. She has placed flyers and sent to both local papers.

The Jewel Golf Club gift certificates for 4 persons, 18 holes with cart

The board discussed maximizing the outreach by going to raffle ticket sales with drawing around Memorial Day weekend. The Board discussing only selling a certain number of tickets at \$20 a ticket.

5K update: Patti Bradley has posted on Facebook the event will be July 19, 2025.

Golf outing: A Committee will be formed for hole sponsors and prizes. Mike Town & Daryl Lang will contact golf courses for gift certificates. Calls should be started April 1, 2025. Further committees will be formed for hole sponsors & additional silent auction & prizes. Board members agreed earlier dates needed to approach sponsors this year.

Heather Jones will look through Facebooks I Love Hubbard Lake to create a spread sheet of businesses who are not brick and mortar for possible sponsors/prize donors.

Library lease update: Commissioner Dave Jagst has stepped up to host a meeting for Library lease with Julie Mathewson, Joe Rhyne and Cyndi Apsey at his camp. Date to be determined.

Fire Department update: Joe & Julie are waiting to hear back from Mike Eller & the Fire Department, in response to their last meeting.

HLCA election: Jan Rennie will look at the board members positions up for election at the annual meeting. All officers are elected every year, with directors elected every 2 years in a cycle with three directors up one year and two the next.

Future events at the Community Center. Margaret Boyer presented her possible events. Events include Family Fun Night with Family Services, Veterans to do a dinner dance with veterans, possibility around Christmas time. Per Margaret, there will not be a lack of things to do at the new community center.

Recycling; Phyllis Vander Vlucht has a new fundraiser for recycled printer cartridges. She has supplied a cardboard box for used cartridges to be shipped back to recycle. The cartridge recycling box will be in the library.

Motion to adjourn by Joe Rhyne, seconded by Jan Rennie. All in favor, motion to adjourn carried. Meeting adjourned at 7:52 pm.

Respectfully Submitted by

A handwritten signature in black ink that reads "Janet Rennie". The signature is written in a cursive, flowing style.

Janet Rennie
HLCA Secretary